



## Grand Opening/Open House

Saturday, May 3, 2014

Time: 11:00am-3:00pm

Location: 1300 Mercantile Lane-Suite 139N- Largo, Maryland 20774

Are you or someone you know in need of **resources**? Do you need “*community service*” hours? Would you like to **volunteer** with MRTC? \*Are you interested in serving as a **Board Member**? Do you need training or **certification** to enhance your career? Contact **Maryland Resource and Training Center [MRTC]** on (301) 830-4375  
Classes forming now, register for **training** classes at [www.marylandresource.org](http://www.marylandresource.org)

### Food Industry

1. Food Service handling license (Certified Professional Food Manager)

### Clerical support and Information Technology Industry

2. Administrative Professionals Certificate Training Program
3. Introduction to Google Apps
4. Job Readiness Boot Camp
5. Mock Interview skills
6. Public Speaking with power
7. Resume Building
8. Social Media for business owners